



Date: 17th October 2025

AGM Meeting Minutes

Start at 1400

Finished at 1417

In attendance: See scanned list (on COASTN Teams 2025 AGM folder)

Item	Description		By
	Lynette opened AGM meeting AGM papers are available on the website and on the table Lynette introduced members of COASTN Apologies from Annie Bradley-Ingle		
	Approval of the Agenda Minutes of the previous AGM are online. No additions to be made. accepted by Toni Johnson and seconded by Lynette All in favor, none against		
	No correspondence for AGM Nil correspondence		
	One policy remit – Recommendation that the term of office be 3 years rather than 2 years for committee members. New committee members often require a significant period to fully understand the committee’s structure and needs and move into leadership roles. Propose that this remit be accepted Accepted - All in favour, none against Vacancies on the committee 3 applications for 3 positions		

Item	Description		By
	Sam is taking a leave of absence for 1 year – Jackie is taking over the treasury role New committee members for 2026 • Jo Knight • Rose Gilbert • Kylie Stevens • Andrea Gibbs – New Chair for the COASTN committee		
	Chairpersons report provided electronically and not read out Chairpersons reported sent accepted by Patrice Rosengrave and seconded by Avryl All in favour, none against		
	Financial Report - Sam Motion that projected budget will be electronically uploaded onto the website Financial report accepted by Lynette and seconded Jacky Hardy All in favour, none against		
	Annie – NZNO representative Report Reported received and motion accepted Patrice and seconded by Jacky All in favour, none against		
	Membership Report - Andy Gibbs Membership currently – 503		
	Newsletter and Emag Report Tania		
	Avryl - Social Media – Facebook and Instagram		
	Aeromedical course report – not available. Course coordinator on annual leave. Will load to COASTN website once available.		

Item	Description		By
	Awards NZNO Outstanding Nurse Awarded to Sarah Rodgers, Wellington Aeromedical Retrieval Team. This includes a scholarship of \$1000 towards education.		
	Honoraria Honoraria will be paid to the Chairperson, Secretary and Treasurer at \$500 per year. All in favor, none against.		
	Next AGM – November part of a Waikato Symposium COASTN conference in Dunedin		